

Senior Director of Clinical Services

Pay: \$140,000.00 - \$150,000.00 per year

Job description:

Job Title: Senior Director of Clinical Services

Who We Are:

Community Counseling and Mediation (CCM) is a Brooklyn-based behavioral health organization dedicated to addressing the complex challenges of mental illness, substance abuse, and related issues. As a forward-thinking community social service provider, CCM offers a wide array of services, including counseling, mental health, education, and supportive housing, aimed at helping at-risk children, youth, and families in Brooklyn's most underserved areas. Since its inception in 1982, CCM has grown to support over 25,000 individuals annually across Brooklyn and Manhattan, operating more than 25 culturally sensitive programs that integrate mental health, educational, and social services.

Position Overview:

The Senior Director of Clinical Services is responsible for managing the operations and clinical aspects of CCM's Article 31 clinics, ensuring regulatory compliance and high-quality service delivery. In collaboration with the Chief Operating Officer (COO), the Senior Director of Clinical Services will support special projects and inform leadership of any potential risks or challenges affecting program efficiency and success.

Key Responsibilities:

- **Supervision & Leadership:** Provide clinical and administrative supervision to Program Directors, ensuring that programs meet established goals and quality standards.
- **Compliance Oversight:** Maintain compliance with New York State Office of Mental Health (OMH) regulations and other relevant standards. Prepare for audits and collaborate with regulatory auditors.
- **Program Development:** Continuously improve clinic operations, including policies, procedures, staff training, and productivity enhancement.
- **Operational Management:** Oversee program operations to ensure the utilization rate, census, and productivity goals are met. Implement cost-effective strategies while delivering high-quality services.
- **Regulatory Adjustments:** Develop and implement policy changes to align with evolving regulatory requirements.
- **Risk Assessment:** Oversee risk management, ensuring incidents are reviewed and addressed in line with internal standards and regulatory guidelines (e.g., NIMRS reporting).

- Cultural Sensitivity & Outreach: Promote diversity and cultural sensitivity within services, ensuring that staff reflect the community served. Engage with the community through outreach and engagement efforts.

Minimum Qualifications:

- Licensed Clinical Social Worker (LCSW) or Licensed Ph.D. in Psychology.
- Deep knowledge of Medicaid Compliance, OMIG, OMH guidelines, and familiarity with OMH Standards of Care .
- 5+ years of experience working with vulnerable populations, such as homeless individuals, those with substance use disorders, and veterans.
- 5+ years of experience in a leadership role, including at least 4 years of staff supervision.
- Competence in counseling supervision and knowledge of community program administration and planning.

Preferred Qualifications:

- Experience managing Article 31 Mental Health Outpatient Treatment and Rehabilitative Services (MHOTRS) clinics.
- Strong familiarity with OMH Part 599 regulations and standards of care.
- Bilingual in Spanish is a plus.
- Social Work Field Instructor (SIFI) certification preferred.
- Flexible availability.

Behavioral Expectations:

- Effective communication with the COO, CEO, and staff across the organization.
- Professionalism, punctuality, and adherence to health and safety protocols.
- Meet productivity standards while ensuring the confidentiality and compliance with HIPAA guidelines.
- Active participation in staff meetings, seminars, and training sessions.

Compensation and Benefits:

- Salary: \$ 140,000 - \$ 150,000 annually
- Benefits: 403(b), dental, health, and vision insurance, paid time off
- Full-time position with flexible availability.
- Work location: In Person

Interested and qualified candidates must send their cover letter and updated resume to Jobs@ccmny.org. Please indicate the position "Senior Director of Clinical Services" on the subject line.

Job Type: Full-time

Benefits:

- Dental insurance
- Health insurance
- Paid time off
- Retirement plan
- Vision insurance

Schedule:

- 8 hour shift
- Monday to Friday

Work Location: In person